

**MINUTES OF THE SPECIAL MEETING OF BOARD OF DIRECTORS  
OF PREMIER CHARTER SCHOOL**

**July 21, 2022  
9:00 am**

**I. Recitation of Authority**

The meeting of the Board of Directors of Premier Charter School was held on July 21, 2022 at 9:00 am. The meeting was held virtual via Zoom, pursuant to the by-laws of the School.

**II. Attendance and Quorum**

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

**CALL TO ORDER:** Mr. Joe Blomker called the meeting to order.

**NOTED**, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mr. Carr Trovillion, Mr. Dave Mueller, Ms. Colleen Wilson, Ms. Terri Young, Dr. Kathryn Mitchell Pierce, and Mr. Ben Barnes.

**NOTED**, that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo and Mr. Andy Vien.

**III. Actions**

- A. **Review and Approval of Agenda:** Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Agenda accepted as presented.

**IV. Officer Report**

- A. **Report of the Board Chair:**

Mr. Blomker communicated the importance and value of the stability of current Board during the pandemic. There are current Board members that are have already served 3 of their 3-year terms and continue to renew their responsibility on 1 year terms as allowed by current by-laws. In next few years, it will become important to onboard new Board members to replace members that have recently transitioned off the Board or intend to do so in the next few years. If the by-laws allowed a Board member to serve an additional 3-year term subsequent to serving 1 year terms, then this would provide the school with continued guidance from existing Board members allowing more time for good decisions with recruiting, assessing and onboarding of new Board members over the next few years. With an emphasis on recruitment and onboarding, it is also important to have a Nominating Committee that would help coordinate the recruiting and vetting process of prospective Board members over the next few years. The by-laws were reviewed recently and proposed changes have been

distributed. Said changes to the by-laws would enable the current Board to function in a more strategic and formalized manner.

**B. Report of the Vice Chair, Educational Committee Chair:**

Dr. Kathryn Mitchell Pierce gave an update on the recent meetings with the leadership team focusing on educational outcomes. Key external relationships have been discussed recently, including the nature of how those relationships currently function in contrast to how we intend for those relationships to function moving forward.

**VI. New Business**

**A. Bylaws of Premier Charter School:**

Revisions to the bylaws were presented in in board packet. It was discussed that Dr. Kathryn Mitchell Pierce's title should be called 'Vice Chairman Education' and the Education Committee should be added to Article VI, Section 2.

**RESOLVED**, that the bylaws were approved as presented including the incorporation of language concerning Dr. Pierce's title and the inclusion of the Education Committee.

**B. Board Nominating Committee**

The formal establishment of a Board Nominating Committee was presented in the board packet. This committee would be devoted to facilitating the process of evaluating prospective Board Members

**RESOLVED**, that the Board Nominating Committee was approved as presented.

**V. Future Meetings**

**NOTED**, the next special meeting of the Premier Charter School Board of Directors will be held at 4:00 pm on August 1, 2022 via Zoom.

**VI. Open Forum**

None

**VII. Executive Session**

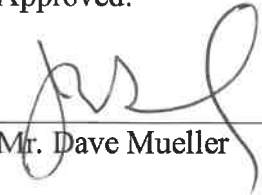
None

**VIII. Adjournment**

The Premier Charter School Board of Directors meeting was adjourned at 9:30 am.

**ATTEST:** The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:

*for*   
\_\_\_\_\_  
Mr. Dave Mueller

*11/3/22*  
\_\_\_\_\_  
Dated

Attest:

  
\_\_\_\_\_  
Mr. Andy Vien  
Acting Clerk

*11/3/22*  
\_\_\_\_\_  
Dated

**MINUTES OF THE SPECIAL MEETING OF BOARD OF DIRECTORS  
OF PREMIER CHARTER SCHOOL**

**August 1, 2022  
4:00 pm**

**I. Recitation of Authority**

The meeting of the Board of Directors of Premier Charter School was held on August 1, 2022 at 4:00 pm. The meeting was held virtual via Zoom, pursuant to the by-laws of the School.

**II. Attendance and Quorum**

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

**CALL TO ORDER:** Mr. Joe Blomker called the meeting to order.

**NOTED**, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mr. Carr Trovillion, Mr. Dave Mueller, Ms. Colleen Wilson, Ms. Terri Young, Dr. Kathryn Mitchell Pierce, and Mr. Ben Barnes.

**NOTED**, that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo and Mr. Andy Vien.

**III. Actions**

- A. Review and Approval of Agenda:** Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Agenda accepted as presented.

**IV. New Business**

**A. Board Nominating Committee – Board Elections**

The nominating committee proposed the new board roster that lists each board member, each board member's current or proposed new term, the board officers, the board's committee members and areas of expertise for each board member.

**RESOLVED**, that the recommendations detailed on the new board roster were approved as presented.

**V. Future Meetings**

None

**VI. Open Forum**

None

**VII. Executive Session**

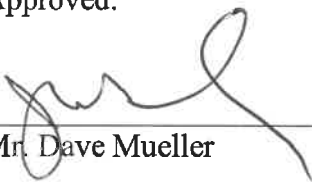
None

**VIII. Adjournment**

The Premier Charter School Board of Directors meeting was adjourned at 4:15 pm.

**ATTEST:** The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:

  
\_\_\_\_\_   
Mr. Dave Mueller

11/3/22  
\_\_\_\_\_  
Dated

Attest:

  
\_\_\_\_\_  
Mr. Andy Vien  
Acting Clerk

11/3/22  
\_\_\_\_\_  
Dated

**MINUTES OF THE SPECIAL MEETING OF BOARD OF DIRECTORS  
OF PREMIER CHARTER SCHOOL**

**August 26, 2022**

**8:45 pm**

**I. Recitation of Authority**

The meeting of the Board of Directors of Premier Charter School was held on August 26, 2022 at 8:45 am. The meeting was held virtual via Zoom, pursuant to the by-laws of the School.

**II. Attendance and Quorum**

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

**CALL TO ORDER:** Mr. Joe Blomker called the meeting to order.

**NOTED**, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mr. Carr Trovillion, Mr. Dave Mueller, Ms. Colleen Wilson, Ms. Terri Young, Dr. Kathryn Mitchell Pierce, and Mr. Ben Barnes.

**NOTED**, that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo and Mr. Andy Vien.

**III. Actions**

- A. Review and Approval of Agenda:** Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Agenda accepted as presented.

**IV. New Business**

**A. Board Member Nomination:**

Former board colleague, Peter Finley, is moving back to St. Louis and the Board Nominating committee is nominating him to serve on the Board for a 3-year term.

**RESOLVED**, that Mr. Finley approved as a Board Member, will serve on the Board finance committee, and will be present at the first board meeting on September 15, 2022.

**V. Future Meetings**

**NOTED**, the next meeting of the Premier Charter School Board of Directors will be held at 4:30 pm on September 15, 2022 at 5279 Fyler Ave, St. Louis, MO 63139.

**VI. Open Forum**

None

**VII. Executive Session**

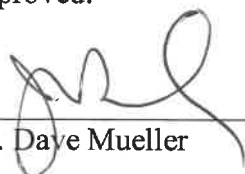
None

**VIII. Adjournment**

The Premier Charter School Board of Directors meeting was adjourned at 9:00 am.

**ATTEST:** The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:

  
\_\_\_\_\_   
fe Mr. Dave Mueller

11/3/22  
\_\_\_\_\_  
Dated

Attest:

  
\_\_\_\_\_  
Mr. Andy Vien  
Acting Clerk

11/3/22  
\_\_\_\_\_  
Dated

**MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS  
OF PREMIER CHARTER SCHOOL  
September 15, 2022  
4:30 pm**

**I. Recitation of Authority**

The meeting of the Board of Directors of Premier Charter School was held on September 15, 2022 at 4:30 pm. The meeting was held in the Conference room located at 5279 Fyler Avenue, St. Louis, MO 63139, pursuant to the by-laws of the School.

**II. Attendance and Quorum**

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

**CALL TO ORDER:** Mr. Joe Blomker called the meeting to order.

**NOTED**, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mr. Carr Trovillion, Mr. Dave Mueller, Dr. Kathryn Mitchell Pierce, Mrs. Colleen Wilson and Mr. Peter Finley.

**NOTED**, that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo and Mr. Andy Vien.

**III. Actions**

- A. Review and Approval of Agenda:** Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Amended agenda to include New Business update to Special Education Compliance before item A, 22-23 Financial Report. Agenda accepted as presented.
- B. Reading and Approval of the May 5, 2022, July 21, 2022, August 1, 2022 and August 26, 2022 Board Minutes:** On a motion duly made and seconded and unanimously carried, the following resolution adopted. Amended Minutes to include May 5, 2022 under Officer Report to Report of the Educational Committee Chair, July 21, 2022 under Officer Report change in wording and, under Officer Report to Report of the Educational Committee Chair, August 26, 2022 under Recitation of Authority change date to August 26, 2022 and Future Meetings to 4:30 pm.

**RESOLVED**, that the minutes of the Board of Directors meeting held on May 5, 2022, July 21, 2022, August 1, 2022 and August 26, 2022 was approved and ratified.

**IV. Officer Report**

- A. Report of the Board Chair:**



Mr. Blomker on behalf of the board welcomed Mr. Peter Finley return to the board of directors.

**B. Report of the Finance Committee Chair:**

Mr. Carr Trovillion and Mr. Andy Vien presented the capital expenditures budget for fiscal year 2022-2023 included in board packet.

**C. Report of the Education Committee Chair:**

Dr. Kathryn Mitchell Pierce provided an update on the PCS summer literacy institute through St. Louis University. PCS had ten teachers participate.

**D. Report of the Head of School:**

1. PCS has had a successful launch to the 22-23 school year. New PCS staff started back on August 8<sup>th</sup> with the rest of the team on August 10<sup>th</sup>.
2. Early Childhood being our youngest learners are adjusting well and figuring out what school is all about in the Early Childhood building. Students are becoming more confident and comfortable with each passing day. Our focus for the beginning of the school year is relationship building and making sure students feel like they are part of the school community.
3. Elementary over the summer used data driven decisions to steer focus for the school year. Elementary building leaders have been into every classroom and giving specific feedback on classroom and culture that has been a focus for the first month.
4. Middle School focus continues to be – Be kind. Do my best. Have fun.
5. ActivateSTL is a new, local non-profit whose goal is to help parents navigate the various charter school options to unsure parents have a voice and choice for quality education for their students.
6. Current attendance data; First week of attendance 96.27% with an ADA of 880.51. Overall August attendance 95.29% with an ADA of 871.14
7. The Missouri School Improvement Program has now fully shifted to version 6, called MSIP 6. In addition to use of school assessment, attendance, enrollment, and other data.
8. Sabrina our school therapy dog starts her day in the middle school. Sabrina is very popular member of our school community. She loves to greet students in the morning and students love to pet her and relax with her. She has been a source of support to middle school students as well as throughout our school.
9. PCS has added Raptor to our alert systems for the 22-23 school year.

NOTED, that the Head of School Report was accepted as presented.

**E. Report of the Family Involvement Chair:**

None

**V. Old Business**

None

**VI. New Business**

**A. 2022-2023 Special Education Compliance Plan:**

Mr. Davenport spoke on behalf of the special education compliance plan presented in board packet.

**RESOLVED**, that the Special Education Compliance Plan was approved as presented.

**B. 2022-23 Financial Budget:**

Mr. Andy Vien spoke on behalf of the 2022-2023 Revised Budget presented in board packet.

**RESOLVED**, that the 2022-2023 Resided budget was approved as presented.

**C. Amended Board Policy 6180:**

Amended Board Policy 6180 presented in board packet

**RESOLVED**, that the Board Policy 6180 was approved as presented

**D. Academic Progress:**

Dr. Schrimpf gave an update on the 2021-2022 IReady growth/MAP proficiency Key findings and MAP proficiency and cohort analysis presented in board packet for review.

**E. New Teacher Development Overview:**

1. Targeted coaching support
2. PD sessions and intellectual prep during the day
3. Consultancy support PBL online modules
4. Monthly PD sessions for coaches
5. Side by side coaching
6. Simulation and immersion coaching
7. Partnership with center for inquiry

**F. Facility Update:**

Mr. Doyle gave the board a brief update on facilities. PCS is introducing the Raptor Emergency System with ongoing training for teachers and staff. Building A locks and door upgrades are currently being installed. Summer projects were successfully completed.

**II. Future Meetings**

**NOTED**, the next regular meeting of the Premier Charter School Board of Directors will be held at 4:30 pm on November 3, 2022 at 5279 Fyler Avenue, St. Louis, MO 63139.

**VIII. Open Forum**

None

**IX. Executive Session**

The Board moved to executive session.

**XI. Adjournment**

The Premier Charter School Board of Directors meeting was adjourned at 6:15 pm.

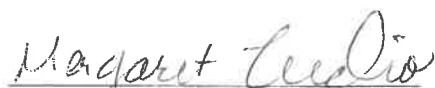
**ATTEST:** The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:

  
\_\_\_\_\_  
Mr. Dave Mueller

2/21/23  
\_\_\_\_\_  
Dated

Attest:

  
\_\_\_\_\_  
Ms. Margaret Zamudio  
Acting Clerk

2-21-23  
\_\_\_\_\_  
Dated

**MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS  
OF PREMIER CHARTER SCHOOL**

**November 3, 2022**

**4:30 pm**

**I. Recitation of Authority**

The meeting of the Board of Directors of Premier Charter School was held on November 3, 2022 at 4:30 pm. The meeting was held in the Conference room located at 5279 Fyler Avenue, St. Louis, MO 63139, pursuant to the by-laws of the School.

**II. Attendance and Quorum**

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

**CALL TO ORDER:** Mr. Joe Blomker called the meeting to order.

**NOTED**, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mr. Carr Trovillion, Dr. Kathryn Mitchell Pierce, Mrs. Colleen Wilson, Mr. Peter Finley, Mrs. Terri Young, and Mr. Ben Barnes.

**NOTED**, that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo and Mr. Andy Vien.

**III. Actions**

- A. Review and Approval of Agenda:** Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Amended agenda to include New Business update to Head of School Report to item A. Agenda accepted as presented.
- B. Reading and Approval of the September 15, 2022 Board Minutes:** On a motion duly made and seconded and unanimously carried, the following resolution adopted. Amended Minutes to include under Report of the Finance Committee Chair financial update to include presentation of the entire revised fiscal 2022-2023 budget.

**RESOLVED**, that the minutes of the Board of Directors meeting held on September 15, 2022 was approved and ratified.

**IV. Officer Report**

- A. Report of the Head of School:**
1. On 10-24-22 PCS went into an internal lockdown in response to CVPA incident. This remained in effect for approximately 90 minutes as we waited the all secure from the police. PCS continues to gather with the crisis team to improve the process as well as work with families and staff to move through this challenging time.

2. PCS continues to define our strategic goals and plans moving forward as we are defining or partnership with The Opportunity Trust organization. Our focus for the beginning of the school year is relationship building and making sure students feel like they are part of the school community.
3. PCS next stretch of goals by the 2025-2026 school year will be to sixty percent of students P/A, ninety percent of 8<sup>th</sup> grade student who have been at PCS for a minimum of three years qualify for competitive entrance high school. Building from strengths, resource requirements, guided by graduate aims, and grounded on purpose.

NOTED, that the Head of School Report was accepted as presented.

**B. Report of Board Chair:**

None

**C. Report of Finance Committee Chair:**

Mr. Carr Trovillion presented the 2021–2022 Financial statement Audit Report and Schedule of Selected Statistics. An unmodified opinion was issued on the report. The finance committee met separately with the independent auditors, excluding Andy and Julie.

Mr. Andy Vien spoke on behalf of the financial matters through September 30, 2022 on enrollment, attendance, meal applications, staffing, budget variances, and DESE funding matters with respect to the charter funding equity bill passing.

**D. Report of the Education Impact Committee Chair:**

None

**E. Report of the Family Involvement Chair:**

None

**V. Old Business**

None

**VI. New Business**

**A. School Security Update:**

Dr. Julie Frugo gave an update on school security updates to include:

1. How to prepare students and staff to know how to respond to emergency situations
2. Physical security measure
3. Lockdowns and different type of lockdowns
4. Substitute teachers training

5. Student cell phone policy
6. Visitor and front desk check in procedures

**B. 2021-2022 Financial Statement Audit Report & Schedule of Selected Statistics:**

Financial statement and audit report was presented in board packet to include supplemental information, independent auditors' report with accompanying single audit and uniform guidance reports for year ending June 30, 2022 and 2021

**RESOLVED**, that the Independent Auditors' Report 2021-2022 was approved as presented

**C. Student Enrollment & Marketing Strategies:**

Mrs. Sara Guller and Mr. Andy Vien presented to the board the following updates:

1. Development of comprehensive marketing and communication strategy in partnership with an agency and advisory committee
2. Targeting our diverse set of stakeholders
3. Increasing student enrollment applications
4. Increasing highly qualified applicants
5. Increasing PCS brand value and awareness in the community

**D. Opportunity Trust Partnership:**

Mr. Joe Blomker gave a report on our next stretch of goals with support from The Opportunity Trust to include building from strengths, resource requirements, guided by graduate aims, and grounded on purpose.

**VII. Future Meetings**

**NOTED**, the next regular meeting of the Premier Charter School Board of Directors will be held at 4:30 pm on January 12, 2023 at 5279 Fyler Avenue, St. Louis, MO 63139.

**VIII. Open Forum**

None

**IX. Executive Session**


None

**XI. Adjournment**

The Premier Charter School Board of Directors meeting was adjourned at 6:15 pm.

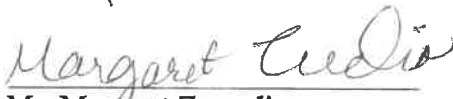
**ATTEST:** The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:

  
\_\_\_\_\_  
Mr. Dave Mueller

2/21/23  
\_\_\_\_\_  
Dated

Attest:

  
\_\_\_\_\_  
Ms. Margaret Zamudio  
Acting Clerk

2-21-23  
\_\_\_\_\_  
Dated

**MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS  
OF PREMIER CHARTER SCHOOL**

**January 12, 2023  
4:30 pm**

**I. Recitation of Authority**

The meeting of the Board of Directors of Premier Charter School was held on January 12, 2023 at 4:30 pm. The meeting was held in the Conference room located at 5279 Fyler Avenue, St. Louis, MO 63139, pursuant to the by-laws of the School.

**II. Attendance and Quorum**

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

**CALL TO ORDER:** Mr. Joe Blomker called the meeting to order.

**NOTED,** that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mr. Carr Trovillion, Dr. Kathryn Mitchell Pierce, Mrs. Colleen Wilson, Mr. Peter Finley, Mr. Dave Mueller and Mr. Ben Barnes.

**NOTED,** that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo and Mr. Andy Vien.

**III. Actions**

- A. Review and Approval of Agenda:** Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Amended agenda to include New Business update to 23-24 School Calendar Report to item A. Agenda accepted as presented.
- B. Reading and Approval of the November 3, 2022 Board Minutes:** On a motion duly made and seconded and unanimously carried, the following resolution adopted.

**RESOLVED,** that the minutes of the Board of Directors meeting held on November 3, 2022 was approved and ratified.

**IV. Officer Report**

**A. Report of Chair:**

Mr. Blomker reported that he was asked to host for an education reform function the St. Louis Metro in December that was organized by Opportunity Trust.

**B. Report of Vice Chair, Education:**



None

**C. Report of Finance Committee Chair:**

Mr. Carr Trovillion reported on behalf of the finance committee. The finance committee will be meeting next week to discuss the upcoming bonds that are due January, 2025. Board financials were presented in board packet through November 30<sup>th</sup>, five months into our fiscal year.

**D. Report of Head of School:**

1. As mentioned last board meeting PCS is continuing our relationship with The Opportunity Trust organization. Our new partner that PCS will be working closely with is Dr. Brandi Chin. Dr. Chin has been on campus for a meeting a few months ago and came for a tour and to get into some classes right before winter break.
2. PCS engaged in an extensive search process to partner with a marketing firm to help with student enrollment, teacher pipeline and overall awareness of our story at PCS. With three potential partners, PCS choose Mix Media.
3. PCS has also kicked off a website search engine optimization project. Through Mix Media we will be getting some mentorship for our in house marketing and social media coordinator which will be an amazing added value to the strategic goal PCS is setting.
4. In addition to Mix Media, Paula Crews who is the senior associate Dean of Strategy and Marketing for Washington University Olin School of Business has agreed to serve on an advisory committee for PCS. Paula Crews recently toured PCS and is excited to put together a group to partner with our school.

**E. Report of the Family Involvement Chair:**

None

**V. Old Business**

None

**VI. New Business**

**A. 23-24 School Calendar:**

PCS administration presented the proposed calendar for the 2023-2024 school year.

**RESOLVED**, that the 23-24 School Calendar was approved as presented.

**B. Missouri Assessment Program & Test Security:**

1. ELA & Math Benchmark Data
  - a. Most ELA growth was students moving into early or mid/above grade level. Projections between 30 % and 40 % proficient on MAP.

2. Math Winter Growth Overview
  - a. Median math progress of 50% means half our students have made 50% progress or more towards their individual yearly goals.
3. Math Winter Status Overview
  - a. Doubled percent of students moving to early to mid/above grade level.
  - b. No clear trends related to domain growth, did not focus on may specific domain.
  - c. Projecting between 12% and 25% P/A on MAP

**C. Marketing & Student/Facility Recruitment Update:**

Mrs. Sara Guller gave update on recruitment fairs, substitute teacher new hires, and the Mix Media marketing firm.

**D. Facility Update:**

Mr. Vien gave a brief update on the damage resulting from sprinkler malfunction that was minimal. Update on custodial staffing, safety panic buttons installation, new door and camera update, and lighting in parking lots and campus.

**VII. Future Meetings**

**NOTED**, the next regular meeting of the Premier Charter School Board of Directors will be held at 4:30 pm on February 22, 2022 at 5279 Fyler Avenue, St. Louis, MO 63139.

**VIII. Open Forum**

None

**IX. Executive Session**


None

**XI. Adjournment**

The Premier Charter School Board of Directors meeting was adjourned at 6:00 pm.

**ATTEST:** The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:

  
\_\_\_\_\_  
Mr. Dave Mueller

2 | 22 | 23  
\_\_\_\_\_  
Dated

Attest:

*Margaret Zamudio*  
Ms. Margaret Zamudio  
Acting Clerk

*2-23-23*  
\_\_\_\_\_  
Dated

**MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS  
OF PREMIER CHARTER SCHOOL  
February 22, 2023  
4:30 pm**

**I. Recitation of Authority**

The meeting of the Board of Directors of Premier Charter School was held on February 22, 2023 at 4:30 pm. The meeting was held in the Conference room located at 5279 Fyler Avenue, St. Louis, MO 63139, pursuant to the by-laws of the School.

**II. Attendance and Quorum**

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

**CALL TO ORDER:** Mr. Joe Blomker called the meeting to order.

**NOTED**, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mr. Carr Trovillion, Dr. Kathryn Mitchell Pierce, Mrs. Colleen Wilson, Mr. Peter Finley, Mr. Dave Mueller and Mrs. Terri Young.

**NOTED**, that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo and Mr. Andy Vien.

**III. Actions**

- A. Review and Approval of Agenda:** Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Agenda accepted as presented.
- B. Reading and Approval of the January 12, 2023 Board Minutes:** On a motion duly made and seconded and unanimously carried, the following resolution adopted.

**RESOLVED**, that the minutes of the Board of Directors meeting held on January 12, 2023 was approved and ratified.

**IV. Officer Report**

**A. Report of Chair:**

Mr. Blomker reported that he will be hosting fifteen Charter School Board of Chairs on February 23, 2023 at Premier Charter School in conjunction with Opportunity Trust, Mr. Eric Scroggins.

**B. Report of Vice Chair, Education:**

None

**C. Report of Finance Committee Chair:**

Mr. Carr Trovillion reported on behalf of the finance committee. The finance committee gave a brief update on the bonds. The board approved a resolution on February 7, 2023 to proceed with refinancing the bonds. Currently working on bids from several law firms to provide legal services to receive best pricing.

**D. Report of Head of School:**

1. PCS put out our intent to return forms to staff this month. We are looking at an 83% return rate from teachers. 16 teachers want to discuss a change of grade level or position, 5 are unsure at this time and 5 have decided not to return.
2. Ongoing meetings with our Opportunity Trust partner to discuss our desires moving into the 23-24 school year. Main areas we plan to focus on continue to level up the instruction and ultimately the student learning outcomes are:
  - a. Instructional coaching
  - b. Observation and feedback cycle
  - c. High quality materials and instructional coaching.
3. Mrs. Reddic gave an update on the middle school Washington DC trip, April 30<sup>th</sup> through May 5<sup>th</sup>. 85 middle school confirmed travelers.

**E. Report of the Family Involvement Chair:**

Mrs. Justine Craig-Meyer gave an update on the upcoming music bingo with thirty tables sold. Family night continue to be a success and happen monthly at various locations.

**V. Old Business**

None

**VI. New Business**

**A. Curriculum Selection Update**

1. PCS has been putting new and improved high quality instruction materials in action. Ready Math we are investing heavily in teacher development and understanding of these materials. Our development plan includes professional development.
2. PBL is another area PCS has been offering professional development opportunities. We continue to work with our expert PBL coaches on a school wide vision documents with the administrators and coaches.

**B. Academic Performance Dashboard Review:**

1. After winter diagnostic, we identified students who would benefit from additional intervention. Additional intervention is provided by classroom teachers, math and reading specialists depending on the need. Between diagnostic cycles we monitor progress of intervention students and each grade

- level. Principals and AHOS meet with grade levels and intervention specialists every two weeks to review progress.
2. Missouri School improvement program cycle 6. Points are awarded for meeting established criteria in variety of areas.
    - a. Academic achievement
    - b. Academic growth
    - c. High school assessment proficiency (8<sup>th</sup> grade)
    - d. Improvement planning
    - e. Attendance
    - f. Meeting various required data submission

**C. Professional Recruitment Update:**

Teacher application volume has more than doubled relative to this time last school year. Social media posts related to networking events have doubled. PCS recently held networking events at Mizzou that resulted in eleven interviews, nine that are still in the process.

**D. Facility Update:**

Mr. Vien gave a brief update on the marketing efforts, broad focus. Efforts to maximize general awareness are:

- a. Student enrollment focused TV ad on KSDK and Spectrum
- b. Teacher recruitment focused TV as nearing completion
- c. Partnership radio morning show established
- d. Digital billboard
- e. Search engine optimization

**VII. Future Meetings**

**NOTED**, the next regular meeting of the Premier Charter School Board of Directors will be held at 4:30 pm on April 5, 2023 at 5279 Fyler Avenue, St. Louis, MO 63139.

**VIII. Open Forum**

Mrs. Justine Craig-Meyer addressed the board with a concern about the reading level of one of her children in the Elementary School.

**IX. Executive Session**

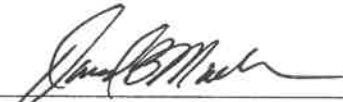
None

**XI. Adjournment**

The Premier Charter School Board of Directors meeting was adjourned at 6:45 pm.

**ATTEST:** The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:

  
\_\_\_\_\_  
Mr. Dave Mueller

4/11/23  
\_\_\_\_\_  
Dated

Attest:

  
\_\_\_\_\_  
Ms. Margaret Zamudio  
Acting Clerk

4-11-23  
\_\_\_\_\_  
Dated

**MINUTES OF THE REGULAR MEETING OF BOARD OF DIRECTORS  
OF PREMIER CHARTER SCHOOL**

**April 5, 2023**

**4:30 pm**

**I. Recitation of Authority**

The meeting of the Board of Directors of Premier Charter School was held on February 22, 2023 at 4:30 pm. The meeting was held in the Conference room located at 5279 Fyler Avenue, St. Louis, MO 63139, pursuant to the by-laws of the School.

**II. Attendance and Quorum**

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

**CALL TO ORDER:** Mr. Joe Blomker called the meeting to order.

**NOTED**, that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mr. Carr Trovillion, Dr. Kathryn Mitchell Pierce, Mrs. Colleen Wilson, Mr. Peter Finley, Mr. Dave Mueller and Mrs. Terri Young and Mr. Ben Barnes.

**NOTED**, that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo and Mr. Andy Vien.

**III. Actions**

- A. Review and Approval of Agenda:** Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Agenda accepted as presented.
- B. Reading and Approval of the April 5, 2023 Board Minutes:** On a motion duly made and seconded and unanimously carried, the following resolution adopted.

**RESOLVED**, that the minutes of the Board of Directors meeting held on April 5, 2023 was approved and ratified.

**IV. Officer Report**

**A. Report of Chair:**

Mr. Blomker reported hosting the Charter School Board of Chairs on February 23, 2023 at Premier Charter School. This event went very well with a positive report that also provided building community in the board chair arena.

**B. Report of Vice Chair, Education:**

None



**C. Report of Finance Committee Chair:**

Mr. Carr Trovillion reported on behalf of the finance committee that met on March 27, 2023. The finance committee gave a brief update on the bonds that are currently with the underwriter and approved on March 15, 2023. Closing is scheduled for the end of May, 2023.

**D. Report of Head of School:**

1. PCS is excited to continue our partnership with the Opportunity Trust organization through their financial support of high priority projects. Opportunity Trust have committed to an investment of \$597K for the 2023-2024 school year. Focus investment will be instructional coaching positions and capacity partnerships for those positions. There will be quarterly setback meetings to monitor the progress along with multiple school visits.
2. First grade students recently completed PBL experience on the study of shapes all around them. The project included a collaboration with experts from Laumeier Sculpture Park and CAM St. Louis. This project concluded with a professional exhibit at the Angad Arts Hotel where they showcased the 2D and 3D art pieces. Grand opening was on March 28, 2023.
3. Current enrollment 895, waiting list 52, ADA 89%.

**E. Report of the Family Involvement Chair:**

None

**V. Old Business**

None

**VI. New Business**

**A. Special Education Update:**

1. Strengths and focus areas for improvement:
  - a. Inclusive for all students with a wide range of needs.
  - b. Families seeking out PCS programs due to individual support.
  - c. Students needs in early childhood are increasing.
  - d. Address the increased demand of testing with additional staff.
  - e. Continued academic support with an emphasis in curricular re-alignment.
  - f. Continue to build capacity within the department through additional coaching support.
2. IEP Diagnoses Trends.
  - a. Gradual decline in students receiving services for speech or specific learning disabilities.
  - b. Spike in students receiving services for autism.
  - c. Increase in students being serviced for multiple disabilities.
  - d. Evaluation increase.

e. Increase undiagnosed early childhood students.

**B. 2023 Summer School Plans:**

PCS is excited to offer summer school again this year. At this time summer school is open to current pre-kindergarten through 7<sup>th</sup> grade students. Summer school will run from May 31<sup>st</sup> through June 22<sup>nd</sup>. School day will begin at 8 am and end at 4 pm.

**C. Data Dashboard Update:**

Staff Year retention 81%, Enrollment 895, 23-24 school year applications 52, average daily attendance 89% average daily attendance in hours 90.2%.

**D. FY 22-23 YTD Financial Update; Initial FY23-24 Budget:**

The 23-24 budget was presented in board packet for approval for year ending June 30, 2024.

**RESOLVED**, that the 2023-2024 budget was approved as ratified.

**VII. Future Meetings**

**NOTED**, the next regular meeting of the Premier Charter School Board of Directors will be held May 3, 2023 at 4:30 pm on at 5279 Fyler Avenue, St. Louis, MO 63139.

**VIII. Open Forum**

None

**IX. Executive Session**

None

**XI. Adjournment**

The Premier Charter School Board of Directors meeting was adjourned at 6:15 pm.

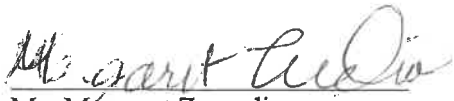
**ATTEST:** The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:

  
Mr. Dave Mueller

9/14/23  
Dated

Attest:



Ms. Margaret Zamudio  
Acting Clerk

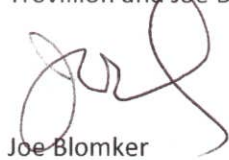


Dated

## Minutes and Resolutions

In a duly announced Special Executive Session via Zoom on April 18, 2023 the board approved a resolution increasing Julie Frugo's base salary by 4% retroactive to January 1, 2023 and a \$12,000 performance bonus to be paid on the next payroll run. The board also approved a resolution creating a Head Review Committee comprised of Kathryn Mitchell Pierce, Carr Trovillion, and Peter Finley to define a go-forward approach to Head Review to be presented to the board for approval and then responsibility for performing that review for presentation to the board every January.

The following board members were present: Terri Young, Kathryn Mitchell Pierce, Dave Mueller, Carr Trovillion and Joe Blomker.

A handwritten signature in black ink, appearing to read "Joe Blomker", with a large, stylized flourish extending upwards and to the right.

Joe Blomker  
Board Chair

**MINUTES OF THE SPECIAL VIRTUAL MEETING OF BOARD OF  
DIRECTORS OF PREMIER CHARTER SCHOOL**

**June 16, 2023**

**4:30 pm**

**I. Recitation of Authority**

The meeting of the Board of Directors of Premier Charter School was held on June 16, 2023 at 8:00 pm. The meeting was held virtually via Zoom video conference call, pursuant to the by-laws of the School.

**II. Attendance and Quorum**

The Chair stated that the first order of business was to call the meeting to order, and to determine whether a quorum of directors of the school were present.

**CALL TO ORDER:** Mr. Joe Blomker called the meeting to order.

**NOTED,** that the following directors, representing a quorum of the directors of the school, were present at the meeting: Mr. Joe Blomker, Mr. Carr Trovillion, Dr. Kathryn Mitchell Pierce, Mrs. Colleen Wilson, Mr. Peter Finley, Mr. Dave Mueller and Mrs. Terri Young.

**NOTED,** that the following presenting staff of Premier Charter School were present at the meeting: Dr. Julie Frugo and Mr. Andy Vien. PCS's Bond and Borrower's Counsel from Armstrong Teasdale, Angela Odlum, was also present at the meeting.

**III. Actions**

- A. Review and Approval of Agenda:** Mr. Joe Blomker called for a review of the meeting's agenda and called for any additions thereto. Agenda accepted as presented.

**IV. Officer Report**

- A. Report of Chair:**

Mr. Blomker's report is summarized in New Business items B and C.

- B. Report of Vice Chair, Finance**

Mr. Carr Trovillion reported on behalf of the finance committee about the Series 2023 Bond Refunding transaction, including updates on final terms of the issuance, anticipated closing date, and the resolution requesting the Board's approval of the transaction.

- C. Report of Head of School:**

Dr. Julie Frugo provide a brief update on the conclusion of the FY22-23 school year and the recent Leadership Team retreat.

## **VI. New Business**

### **A. Resolution Approving Series 2023 Refunding Bonds**

Mr. Andy Vien presented the Board Summary for the Series 2023 Refunding Bonds. As the bond interest rate could still fluctuation prior to locking, Ms. Angela Odlum recommended that Section 1 of the Board Resolution be amended to state that the principal amount shall bear interest at an interest rate not to exceed 10.00%.

**RESOLVED**, that the amended Resolution Approving the Series 2023 Refunding Bonds was approved.

### **B. 23-24 Board Meeting Calendar**

An updated draft of 23-24 Board Meeting calendar was distributed.

**RESOLVED**, that the updated 23-24 Board Meeting calendar was approved as presented.

### **C. 23-24 Board Meeting Roster**

Ms. Terri Young will be rolling off the Board and was thanked for her many years of dedicated Board service. Mr. Blomker emphasized the importance of recruiting new Board members in the upcoming year, especially those Board members who bring academic perspectives.

**RESOLVED**, that the 23-24 Board Roster was approved as presented.

## **VII. Future Meetings**

**NOTED**, the next regular meeting of the Premier Charter School Board of Directors will be held at 4:30 pm on September 11, 2023 at 5279 Fyler Avenue, St. Louis, MO 63139.

## **VIII. Open Forum**

None

## **IX. Executive Session**

None

## **XI. Adjournment**

The Premier Charter School Board of Directors meeting was adjourned at 9:00 am.

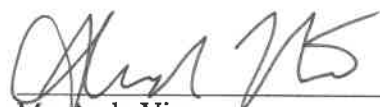
**ATTEST:** The undersigned affirm that the minutes of the Board of Directors Meeting held on the date first written above is a true and accurate recording of the discussion and actions taken by this Board.

Approved:

  
Mr. Dave Mueller

9/14/23  
Dated

Attest:

  
Mr. Andy Vien  
Acting Clerk

9/25/23  
Dated